

**APPLICATION FOR CONSIDERATION OF PARTNERSHIP USE OF FACILITIES**

Date of Application \_\_\_\_\_

**Individual or Group (non-profit and non-political) Contact Information:**

Group Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_ (Cell): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Proposed:**

Regular Meetings - Day of Week and Time of Day: \_\_\_\_\_

Frequency of Regular Meetings: Once per \_\_\_\_\_

Date of First Use: \_\_\_\_\_ Proposed Length of Partnership: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Use of following areas of Buildings and Grounds:

- Sanctuary
- Parlor
- Classroom
- Fellowship Hall with use of coffeemaker, sink, refrigerator, microwave only
- Fellowship Hall with full use of kitchen (coffeemaker, sink, refrigerator, microwave, range, dishwasher, convection oven)
- FPC Grounds

**Usage Requirements and Expectations:**

- This application is submitted to the FPC Use of Facilities Committee for initial consideration. Following their initial approval, the Applicant will then be asked to work with a representative of FPC to draft a mutually satisfactory Partnership Agreement.
- Individual or group provides a Certificate of Insurance, which evidences liability insurance coverage in the amount of no less than \$500,000 bodily injury, and property damage limit in the amount of no less than \$500,000 or, alternatively, no less than \$1,000,000 of bodily injury and property damage if liability is combined under a single limit. In addition, Faith Presbyterian Church shall be named as an “additional insured” and the evidence of insurance shall stipulate no less than a 30-day notice of cancellation when renting facilities.
- Background Clearance forms are provided (if applicable)

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_