

STATED SUPPLY CONTRACT

This contract is between The Rev. _____ and the Session of Takoma Park Presbyterian Church and is effective from _____ to _____, during of the sabbatical of the Rev. _____.

The Stated Supply Pastor agrees to:

- Provide preaching, worship leadership and to preside at communion on _____.
- Provide pastoral care for church members and follow up on prayer concerns in the week following the preaching dates.
- Be available to officiate at funerals, in consultation with the Clerk of Session and Parish Associate Carolyn Tilley.
- Administer the sacraments as agreed to by Session, which gives prior approval of baptisms and determines the schedule for Holy Communion.
- Moderate all Session and congregational meetings, with particular attention to supporting the elders and deacons in their ongoing ministry. (Session meeting dates will likely be _____.)
- Work collegially with the Session in program planning
- The installed pastor and the stated supply pastor will meet prior to the sabbatical with the worship ministry for orientation.
- These pastors will meet following the sabbatical for review of congregational life.

The Session agrees to:

- Work cooperatively with the Stated Supply Pastor and the presbytery
- Continue to fulfill Session's responsibilities as described in G-10.0102
- Negotiate with the Stated Supply Pastor the terms and conditions of termination of the relationship, if different than the terms set forth in this document.
- Prayerfully encourage the ministry of the church.

Compensation

- 15 hours a month, \$50 per hour (\$750 per month)
- Billable at \$50 per hour for emergency pastoral care beyond the 15 hours per month (up to an additional 10 hours a month).
- Meals and mileage (at the current IRS rate) are reimbursable up to a total of \$400.
- Emergency pastoral care will be coordinated on a case-by-case basis with between the stated supply pastor, the Clerk of Session and Pastoral Associates.

The Stated Supply Pastor and the Session mutually agree 30 days' notice by either party for the termination of the relationship.

Signed by Stated Supply, The Rev.

Signed by the Clerk of Session, Elder

This agreement, approved by Session on _____ is subject to approval of the Committee on Ministry of National Capital Presbytery.

Form adopted by Transitions Team of COM 10-25-12